

Infinite Campus Parent Portal

Getting Started in Infinite Campus and Setting Up Your Campus Community ID

Parents/Guardians,

This guide will help you get started with TASD's student information system (SIS), Infinite Campus (IC).

- Infinite Campus (IC) Offers:

- You will be able to see your child's/children's attendance, grades, schedules, demographics, etc.
- Pay for child's/family's lunches online
- Update phone number and email address (after Online Verification)

If you're planning on using your phone to access the parent portal, we recommend downloading the Infinite Campus Parent app which is great tool to stay updated.

For Android: [Infinite Parent Campus](#)

For iPhone: [Infinite Campus App](#)



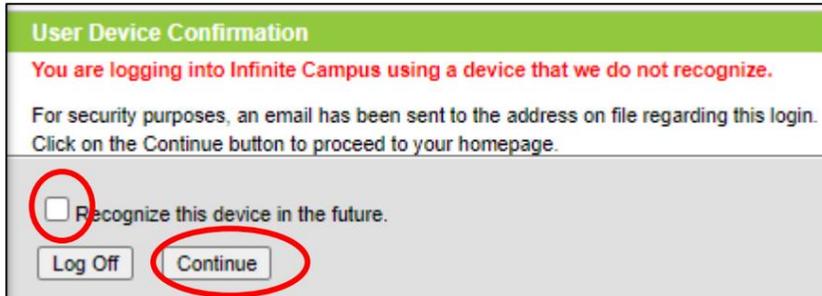
Or log in ▪ <https://tomahwi.infinitecampus.org/campus/portal/parents/tomah.jsp>

- We'd like parents who had previous Infinity Parental Web Access to login to Infinite Campus
 - Use same username and password that you used for Infinity Parental Web Access.
 - Usernames are generally the last name and last 4 digits of your phone # (example: stephens1234; my phone # is 608-111-1234). However, some accounts were set up with their house numbers (hogan110).
 - If you do not remember your username or password, please email annegretstephens@tomah.education or patrickhogan@tomah.education.
 - New Users – To acquire access to the parent portal, please obtain a Parent Portal Access Form from the building secretary at your child's school and return it. A user account will be created for you and you will be emailed your credentials.

A screenshot of the Infinite Campus Parent Portal login page. The page has a green header with the "Infinite Campus" logo on the left and the tagline "simple || powerful" on the right. Below the header, there is a "Tomah Area" section with a "Parent Username" input field, a "Password" input field, and a blue "Log In" button. Below the login fields are links for "Forgot Password?", "Forgot Username?", and "Help". There is also a link for "Log in to Campus Student" and an "OR" separator. At the bottom of the login section is a link for "New User?". To the right of the login section is an "Announcements" section with a grey box containing a minus sign icon and the text "There are no district announcements." A red "Campus Parent" badge is visible in the top right corner of the page.

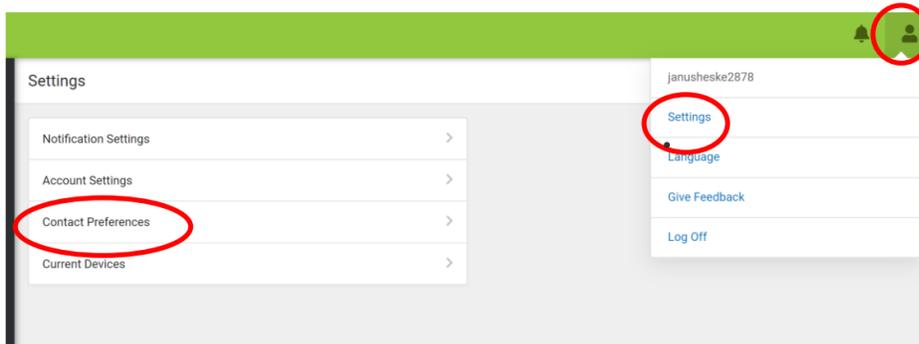
- Add email address and change password as directed.

- The email address you are entering is used for security purposes, in the event you forget your password.
 - On the next screen, place a check mark in the box if you want and “Continue.”
- Note: If your browser is set to clear cache upon closing, you will see this screen each time you login and will simply need to click “continue.”



Once you are logged in, please complete the following steps.

- o Profile (person pic upper right) > Settings > Contact Preferences



At the top of the screen, enter current phone numbers and email addresses.

- o Select your preferred language, using the drop-down arrow (US English or Spanish)

At the bottom of the screen, leave or remove the check mark from the options listed under Household Phone and Cell Phone to determine what messages you would like to receive via voice or text. Click Save in the lower left-hand corner. Repeat the process with the “Email tab.”

Texts from your carrier to send and receive text messages. To opt out, uncheck the Text (SMS) box at any time.

Phone **Email**

	VOICE	TEXT (SMS)
HOUSEHOLD PHONE		
Priority	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attendance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
General	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Behavior Messenger	<input type="checkbox"/>	<input type="checkbox"/>
Emergency	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Food Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CELL PHONE		
Priority	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attendance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
General	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Behavior Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Emergency	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Food Service	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WORK PHONE (608)374-7009		
Priority	<input type="checkbox"/>	<input type="checkbox"/>
Attendance	<input type="checkbox"/>	<input type="checkbox"/>

Save

Return to the top of the page and click the “Back” button. This will return you to the profile options. Set up your notification (alert) preferences.

Back

Contact Preferences

Cell Phone

Work Phone

Settings

- Notification Settings >
- Account Settings >
- Contact Preferences >
- Current Devices >

To set your notification (alert) preferences, simply check the box for the notifications you want to receive and drag the slider to indicate the various levels. Click Save in the lower-left corner when you are finished.

← Back

Notification Settings

Select notifications to receive. Notifications are deleted after 30 days.

Assignment is scored

All scores

Grade is updated

All grades

Lunch balance is low

Less than \$100

Attendance is updated

Responsive course is scheduled

Save

Example: Drag to the left to notify you of grades lower than a specific percentage.

Once school is in session, you will begin to use the menu items on the left-hand side of the screen.

[Campus Parent Portal](#) | [Infinite Campus](#) will walk you through using these Tools.

